



Fire Safety Act 2014

Building Owner Guidance



EXISTING BUILDING OWNERS

- Fill out Pre Fire Risk Assessment Form
- Call BFRS Fire Prevention Division or email fireprotection@gov.bm to Schedule Fire Risk Assessment
- Fill out Fire Certificate Application Form. Forms can be collected at BFRS Hamilton Station.
- Make Payment based on building Class.
 - Class A Building 0-999 sq ft - \$250
 - Class B Building 1000 – 9999 sq ft - \$600
 - Class C Building 10,000 + sq ft - \$900
- A Risk Classification (High, Medium, Low) will be assigned after Fire Risk Assessment is complete
- Dependent on Risk Classification a Fire Certificate will be issued for a period from 1 – 5 Years.
- Building Owners will be required to have keep a binder with all test reports for the current year on site and available for inspection.
- A copy of the annual tests for life safety systems will be required to be submitted regardless of the validity period of the fire certificate.
- Ninety (90) days before the expiration of the Fire Certificate an inspection should be scheduled for the building to be reassessed for the renewal of the Fire Certificate.

New Building Owners

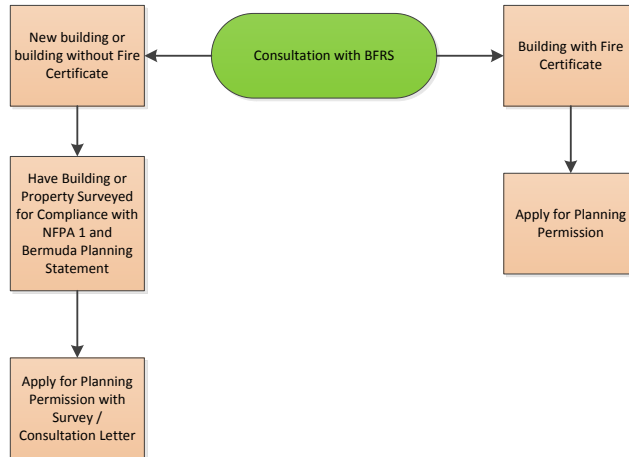
- Consult with BFRS before submitting for planning permission. Drawings will either be stamped or a letter will be issued documenting the consultation.
- Application for a Fire Certificate should be submitted with 4 Sets of Drawings including a Fire Code Analysis for approval before the application to can be submitted to Building Control.
- An electronic (pdf) copy of the final drawings will be required to be submitted to this department for our records.
- Fire Certificate will be issued after the final Occupancy / Commissioning Inspection.

Minor Renovations (Permitted Development Applications)

- Permitted development applications will be considered as a Renewal of a fire certificate therefore subject to \$150 renewal fee.

Fire Safety Act 2014 Application Guidance – Planning / Building Permit Applications

Fire Certificate Application (Planning Application)



Fire Certificate Application (Building Permit Application)

